

# College of Marine Science IT Acceptable Use Policy

University of South Florida

The computing facilities of the College of Marine Science at the University of South Florida are to be used solely for the research and educational purposes authorized by the University of South Florida. The computing facilities include the computers, network (internet, local net), network equipment, peripherals (printers, tape drives, scanners, cameras, and any other equipment connected to the computers), software, data, etc.

Unauthorized use (including accessing another user's account) may constitute a crime and result in criminal or civil penalties including fines and/or imprisonment. In addition, the university may impose administrative penalties and sanctions against those that engage in unauthorized use and may immediately cancel such a user's account. The College of Marine Science wishes to provide open access to our students, staff, and faculty, with as few restrictions as possible. Courteous and thoughtful computing will minimize the need for regulations and security procedures.

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I understand that the computer facilities and internet are to be used only in association with research and official work conducted at the College of Marine Science or in collaboration with USF College of Marine Science.

I understand that the following activity is forbidden and may subject me to LOSS OF MY COMPUTER ACCOUNT, administrative sanctions, and penalties by the university as well as imprisonment and fines by criminal and civil authorities.

## **I WILL NOT:**

1. Give out my password to anyone or allow my account to be used by others.
2. Access another user's account and/or misrepresent one's identity.
3. Access other person's files without permission.
4. Allow unauthorized access to the computing facilities and network to other people. This includes physical, computer, peripheral, access to user lists, password files, software, resources and proprietary files.
5. Use facilities for junk mail, mass mailing, private profit or for promoting any private organization or endeavor not related to university activities.
6. Download, publish or distribute illegally copied music, movies, software or other Intellectual Property, or otherwise infringe upon the copyrights of other persons or entities.
7. Violate license agreements for any software obtained through USF or used while on the USF network.
8. Intentionally impede the legitimate use of computing resources by others.
9. Develop or partake of the development, execute, knowingly distribute, transmit, or pass along computer viruses, worms, bots, malware or any program that may destroy data or disrupt computer usage anywhere.
10. Publish information that is threatening, harassing, abusive, defamatory or libelous; advocate or solicit violence or criminal behavior.

Individuals using this system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. While monitoring individuals improperly using this system or during system maintenance, the activities of authorized users may be examined. Anyone using this system agrees to such examination and is advised that if it reveals possible evidence of criminal activity, system personnel may provide this evidence to law enforcement officials.

I have READ and SHALL comply with this agreement.

Name (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

USF Professor/Sponsor/Employer: \_\_\_\_\_

Check one: ☐ Grad Student ☐ Faculty ☐ Staff ☐ PostDoc ☐ Other (explain) \_\_\_\_\_  
☐ Non CMS Student ☐ Intern ☐ Short Term Employee. Date finished \_\_\_\_\_

Alternative e-mail  
\_\_\_\_\_

(Used for official communications to contact you if we are unable to contact you using a USF e-mail address or prior to getting a USF e-mail)

## **FOR CMS IT USE:**

USF Email: \_\_\_\_\_

USF ID #: \_\_\_\_\_